



HONG KONG
CENTURY

238 Jaffe Road, Wanchai, Hong Kong
Ms. Snow Lau (Account Manager)

RESERVATION FORM

Novotel Century Hong Kong is strategically located in the heart of Wanchai, Hong Kong's shopping and entertainment district. Only 8 minutes walk to HK Convention & Exhibition Centre.

**** Reservations should be made on or before 17 October 2013 ****

**"SIGGRAPH Asia 2013" 17 – 23 Nov 2013 (KO1611B)
17 – 23 November 2013, Hong Kong, China**

Guest Name:	(First name)	(last Name)	Mr./ Ms/ Miss/ Mrs
Arrival Date	Flight:	ETA:	
Departure Date	Flight:	ETA:	
Tel No:	Fax No.	Email:	
Room Type Reserved:	<input type="checkbox"/> Standard Room – HK\$1,650.00 plus 10% service charge & prevailing government tax (if any) per room per night (with in-room internet service only) <i>-The above rate is subject to 10% service charge and are applicable for both single and double occupancy per room</i> <i>-Room will be confirmed on a first-come-first-serve basis and subject to availability of your preferred category</i> <i>-Rates are only for delegates attending the above meeting</i> <i>-Requests for early arrival before <u>17 November 2013</u> or late departure after <u>23 November 2013</u> will be subject to space and rate availability upon confirmation.</i> <u>BUFFET BREAKFAST (Optional)</u> Daily buffet breakfast at special rate HK\$143.00 Net included 10% service charge per person per meal <input type="checkbox"/> Yes, I will take <input type="checkbox"/> No, I will not take <i>- Service charge included and should be pre-arranged upon making reservation</i> <i>- Should be on a daily consumption basis</i>		
Benefits :	- Free use of Fitness Center. - Two bottles of distilled water in each room.		
Transportation	<u>AIRPORT TRANSFER SERVICE:</u> Limousine : HK\$680net per car per trip <input type="checkbox"/> Airport – Hotel <input type="checkbox"/> Hotel – Airport <input type="checkbox"/> Round Trip Shuttle bus: HK\$150net per person per trip <input type="checkbox"/> Airport – Hotel <input type="checkbox"/> Hotel – Airport <input type="checkbox"/> Round Trip <i>** Please proceed to the Arrival Hall (Exit A or B) at the Airport and look for "Hotel Ground Transport" (Counter No. B16) where there will have representatives to coordinate the transfer for you. Please note that transfer can only be confirmed with flight details given. For departure transfer, please reconfirm with our Reception Desk after check-in. Charges will be posted on your room bill.</i>		
Room Preference	ROOM TYPE <input type="checkbox"/> Single Room <input type="checkbox"/> Double Room <input type="checkbox"/> Twin Room <input type="checkbox"/> Non-smoking <input type="checkbox"/> Smoking <i>**The bedding arrangement is on request basis only, subject to hotel's availability.</i>		
I / We agree to guarantee this reservation by the credit card listed below: ALL RESERVATIONS MUST BE GUARANTEED BY CREDIT CARD TO SECURE ROOM SPACE. <input type="checkbox"/> AMEX <input type="checkbox"/> DINERS <input type="checkbox"/> MASTER <input type="checkbox"/> VISA Card Holder Name _____ Card No. _____ Expiry date _____ / _____			

TERMS AND CONDITIONS

- In case of any cancellation notice given **after 17 October 2013** OR no-show on the arrival day, first night room charge penalty will be levied to the given credit card.
- This form should be returned to hotel **on or before 17 October 2013**. Bookings will be confirmed on first-come-first-serve basis. After the deadline, late bookings will be considered subject to hotel's availability and current selling rate.

Any further assistance, please contact Ms. Snow Lau – Account Manager at tel (852) 2507 6632 or fax (852) 2598 4837 or e-mail: H3562-SL6@accor.com Hotel website: www.novotelhongkongcentury.com