

HOTEL ROOM RESERVATION REQUEST FORM

Email: w.lee@koelnmesse.com.sg

**SIGGRAPH ASIA HONG KONG
19 – 22 November 2013**

Rooms are quoted at special conference rate at the The Harbourview Hotel, subject to availability. Please email your request to w.lee@koelnmesse.com.sg by **24 October 2013, Thursday**. Please note that for bookings made after **24 October 2013, Thursday**, rooms are subject to availability and prevailing rate.

ROOM CATEGORY

PREMIER PLUS ROOM	<input type="checkbox"/> HK\$1,000 + 10% Service Charge Per Room Per Night
PREMIER PLUS HARBOUR VIEW ROOM	<input type="checkbox"/> HK\$1,200 + 10% Service Charge Per Room Per Night
ROOM TYPE:	<input type="checkbox"/> SINGLE <input type="checkbox"/> TWIN <input type="checkbox"/> DOUBLE
BREAKFAST	<input type="checkbox"/> HK\$138 + 10% Service Charge Per Person Per Day
INTERNET	<input type="checkbox"/> HK\$100 for 24-hour usage

* Room rate are subject to 10% service charge and exclusive of breakfast and internet.

GUEST PARTICULARS

Please fill in the particulars as below:

SALUTATION MR / MS / MRS / DR / PROF	
NAME OF GUEST #1 (Please underline surname)	CONTACT NUMBER
NAME OF GUEST #2 (Please underline surname)	EMAIL

RESERVATION DETAILS

ARRIVAL DATE	FLIGHT NUMBER	FLIGHT TIME
DEPARTURE DATE	FLIGHT NUMBER	FLIGHT TIME

CREDIT CARD GUARANTEE

NAME OF CARD HOLDER:	
CREDIT CARD NUMBER:	EXPIRY DATE:
CARD HOLDER SIGNATURE:	TYPE OF CREDIT CARD: AMEX / VISA / MASTER / DINERS

Please note:

- Check-in time is 1400 hours and check out is 1200 hours
- **All reservations are confirmed only if it is guaranteed for arrival by a valid credit card.**
- **Cancellation within 7 days prior to arrival or No-show is subject to one night accommodation charge which will be charged to client credit card.**
- You will receive an acknowledgement email upon receipt of booking form. However, the booking reference will only be released after 4 November 2013.

For organizer's use

Confirmation Number:

Received by:

Please e-mail your reservation to w.lee@koelnmesse.com.sg.