

<b>Group Code: G-0JNH</b> <b>Koelnmesse Pte Ltd</b> <b>6th ACM SIGGRAPH 2013</b> <b>Rooms available from 17 - 23 November 2013</b> <b>GRAND HYATT HONG KONG RESERVATION FORM</b>	Please return form to: Hyatt Worldwide Reservations Centre – Hong Kong Phone: 852 2584 7038 Fax: 852 2824 2077 E-mail: hongkong.reservations@hyatt.com
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**BOOKING DETAILS:**

Last Name (Mr/Mrs/Miss): _____	First Name: _____
Arrival Date: _____	Flight: _____ Time: _____
Departure Date: _____	Flight: _____ Time: _____

**GUEST DETAILS:**

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

State/Country: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

**ROOM REQUIREMENT:**

No of Rooms required: \_\_\_\_\_

**Room Type:**

Grand Room	HK\$3,600	<input type="checkbox"/> Single	<input type="checkbox"/> Double
Grand Harbour View Room	HK\$4,000	<input type="checkbox"/> Single	<input type="checkbox"/> Double

*The above rates are based on Hong Kong dollars (HK\$) and are quoted on a per room, per night basis, subject to 10% service charge.*

- Complimentary Wifi access available in guest rooms and Grand Café
- If the specific room type is full, we will reserve the next category of rooms available.
- Extra bed can be arranged at HK\$400 plus 10% tax & service charge daily.

**Preference:**

<input type="checkbox"/> Smoking	<input type="checkbox"/> Non-smoking	Remarks: _____
<input type="checkbox"/> King Bed	<input type="checkbox"/> Twin Bed	

**TRANSPORTATION:**

Arrival                       Departure

Limousine Transfer Required: \_\_\_\_\_

Limousine transfer is available at HK\$900 per car one way. After completing Customs formalities, please approach the **Hyatt Limousine Desk** (Counter B18) located in front of **Exit B** of the Arrival Hall. Please ensure the most updated flight details is provided. One limousine accommodates 3 guests with light luggage.

**RESERVATIONS GUARANTEE:**

American Express     Diners Club                       Mastercard                       JCB                       Visa

Card Holder: \_\_\_\_\_                      Expiry Date: \_\_\_\_\_

Card No: \_\_\_\_\_                      Signature: \_\_\_\_\_

- Credit Card with expiry date is required at the time of booking. Room reservations without credit card details will not be processed.
- To protect the safety of your credit card information, please fax the below details to 852 2824 2077.

**TERMS & CONDITIONS:**

- 1) Return this form on or before **Friday, 18 October 2013**. All bookings are subject to availability.
- 2) Cancellation and amendment must be made before **Friday, 18 October 2013**, otherwise a penalty of one night room charge will be applied to the credit card.
- 3) No-show on the specified date of arrival will be subject to full room charges for entire stay as cancellation fee.
- 4) Check-in time is after 2:00 pm. Check-out time is before 12:00 noon.
- 5) Request for guaranteed early check in must be reserved and paid for the night prior.

**Hotel guestroom renovation starting from 2 January 2013. For details please visit: [hongkong.grand.hyatt.com](http://hongkong.grand.hyatt.com)**

By submitting this form and any supporting documents, I confirm that I have read and agreed to the use of the personal information I am giving you in accordance with your Global Privacy Policy for Guests, which is available at 'privacy.hyatt.com'.