GDH 華美粵海酒店 Wharney Guang Dong Hotel
香 港 HONGKONG

Reservation Request Form 房間預留申請表

SIGGRAPH Asia 2013

November 17-23, 2013

To	:	**The Wharney Guangdong Hotel Hong Kong 香港華美粵海酒店**		**57-73 Lockhart Road Wanchai Hong Kong 香港灣仔駱克道 57 至 73 號**	
Attention	:	**Sandy Dung, Senior Sales Manager, Sales & Marketing Department 市場及銷售部資深銷售經理董瑞冰**			
Fax no.傳真	:	**(852) 2529 3282**	**Direct Line 直線**	:	**(852) 2862 1006**
E-Mail 電郵	:	**ssm@wharney.com**	**Website 酒店網址**	:	**www.wharney.com**

Name 聯絡人 : _____ (Contact Person)
Company Name 公司名稱 _____
Fax 傳真 : _____
Contact No.聯繫電話 _____
Email 電郵 : _____
Date 填表日期 _____

WE WOULD LIKE TO ARRANGE THE FOLLOWING ACCOMODATION (欲預留房間的客人資料):

□ ***New Reservation (房間預留)*** □ ***Amendment (房間修改)***

1 Guest Name 客名 _____ No. of Person 人數 _____
2 Guest Name _____ No. of Person _____
3 Guest Name _____ No. of Person _____
4 Guest Name _____ No. of Person _____
Arrival Date 入住日期 _____ Departure Date 離店日期 _____
Arrival Flight 到港航班 _____

Room type 房型 - Superior Room 高級房
No. of room 房量 ( ) of Single room 單人房
( ) of Twin room 雙人房

Room rate 房價 - HK$1,080.00
(Above rate is subject to 10% s.c. per night per room 以上每晚的房價另加百分之十的服務費)

Buffet Breakfast 自助早餐 HK$90net per person daily 每位每天港幣 90 元正
□ Yes 需要, please arrange 請安排( )buffet breakfast daily.
□ No.不需要

Guarantee by 保證入住
Credit card no 信用咭號 : _____
Expiry date 到期日 : _____
Card holder 持咭人姓名 : _____
(Please write down credit number, card holder's name and expiry date 請提供信用咭上資料)

Confirmation will subject to room availability 確認房間預留將視乎房間供應情況

1. Please provide us a credit card number with expiry date for guarantee arrival on or before November 04, 2013. (請於 2013 年 11 月 4 日或之前提供信用咭資料以作保證入住.)

2. Cancellation Policy: Cancellation/Amendment must be made before November 04, 2013 for any guaranteed reservations. Otherwise, one night penalty will be charged in case of late cancellation / amendment / No show booking. (房間可於 2013 年 11 月 4 日前提出修改或取消, 否則已作保證入住手續的房間或沒有於當天入住的房間, 酒店會在有關信用咭中收取受影響房間之一晚房租作賠償。不便之處,敬請原諒!)

Thank you for your reservation. If you cannot receive our confirmation 48 hours, please re-send this form to us again. Sorry for any inconvenience caused.(如閣下 於 48 小時內還未收到回覆, 請再傳一次, 謝謝)